

Tuition and Fees

SCHEDULE OF TUITION AND FEES (2016-2017)

TUITION	AMOUNT
1. Full-Time Student—per semester: (1)	
a) CT and Massachusetts resident (2)	1,860.00
b) Out-of-State resident	5,580.00
c) NEBHE	2,790.00
2. Part-Time Student—per semester hour:	
a) CT and Massachusetts resident (2)	155.00
b) Out-of-State resident	465.00
c) NEBHE	232.50

GENERAL FEES

COLLEGE SERVICES FEE

(CT and Massachusetts residents)

1. Full-Time Student—per semester	224.00
2. Part-Time Student—per semester:	
a) Through 4 credits	95.00
b) Average of \$16.00 for each additional credit up to a maximum of 224.00	

STUDENT ACTIVITY FEES

1. Full-Time Student—per semester	20.00
2. Part-Time Student—per semester	10.00

For New England Board of Higher Education (NEBHE) and non-resident (out-of-state) tuition and fees schedule, please visit <http://www.asnuntuck.edu/tuition-fees>.

MANDATORY USAGE FEES

1. Laboratory Course Fee	91.00/course
2. Studio Course Fee	97.00/course
3. Excess Credits Tuition Charge (for more than 17 credits)	100.00

EDUCATIONAL EXTENSION FEES

1. Credit Courses—per semester hour	
a) Regular academic year	168.00
b) Summer Session	168.00
2. Non-Credit Courses	
* Rate set on a per-course basis dependent upon course offered.	

SPECIAL FEES	AMOUNT
1. Application Fee:	
Full-Time Student	20.00
Part-Time Student	20.00
2. Program Enrollment Fee	20.00
3. Late Registration Fee	5.00
4. Late Payment Fee	15.00
5. Installment Plan Fee	25.00
6. Returned Check Fee	25.00
7. CLEP Service Fee	15.00
8. Academic Evaluation Fee	15.00
9. Portfolio Assessment Fee	100.00
10. Replacement of Lost ID	10.00

All tuition and fees subject to change without notice.

FOOTNOTES AND EXPLANATIONS

1. Students enrolled in Tuition Fund courses and/or Educational Extension Fund courses carrying 12 semester hours or more in total will be classified as full-time students for general fee purposes.
2. Waivers:
 - a. Complete a waiver of tuition for a dependent child of a person missing in action or former prisoner of war.
 - b. See Waiver of Tuition for Veterans, page 21.
 - c. The application fee and all general fees except Lab and Studio fees shall be waived for any Connecticut resident 62 years of age or older who has been accepted for admission. Tuition shall be waived for any Connecticut resident 62 years of age or older who has been accepted for admission, provided at the end of the regular registration period, there is space available in the course in which the person intends to enroll. The requirements for eligibility under this provision shall include the presentation of appropriate evidence of age.

- d. Tuition may be waived or remitted by the President, or his/her designated appointee, for any in-state student who demonstrates substantial financial need and who is enrolled on a full-time or part-time basis in a degree or certificate program or a pre-college remedial program.
- i. Tuition shall be waived for any student attending the Connecticut State Police Academy who is enrolled in a law enforcement program at the Academy which is offered in coordination with a community college which accredits courses taken in the program. This waiver applies only to courses taken at the Connecticut State Police Academy and not to course work required for a degree taken at the College.
- b. Tuition fees of any eligible member of the Connecticut Army or Air National Guard shall be waived. To be eligible for such waiver, a member of the Connecticut Army or Air National Guard must (1) be a resident of Connecticut, (2) present certification by the Adjutant General or his or her designee as a member in good standing of the Guard, and (3) be enrolled or accepted for admission to a community college on a full-time or part-time basis in a degree granting program. The tuition waiver shall be reduced by the amount of any educational reimbursement received from an employer.
- c. The community college presidents are authorized to waive the student activity fee only for students enrolled in Tuition Fund financed courses offered at off-campus locations.
- d. Tuition is waived for any Connecticut resident who is a dependent child or surviving spouse of a specified terrorist victim, as defined in section 1 of Public Act No. 02-126, who was a resident of Connecticut.

REFUND POLICY

I. Non-refundable Fees

The College services fee and student activity fee paid by all students registering for tuition courses, or credit extension courses, are non-refundable, except when course sections canceled by the college would result in a change in fees otherwise due.

II. Tuition Courses

A. REFUND SCHEDULE—GENERAL

For notice of withdrawal received prior to the first day of college classes for that semester, refund of one hundred percent of total tuition paid will be granted for both full-time and part-time students.

For notice of withdrawal received on the first day of classes and through the fourteenth calendar day of that semester, a refund of fifty percent of total tuition applicable to the courses for which registered will be granted for both full-time and part-time students.

For a reduction in load which occurs on the first day of classes and through the fourteenth calendar day of that semester, fifty percent of the difference of the tuition applicable to the original and revised course schedule will be refunded.

No refund of tuition will be granted for either full-time or part-time students beyond the fourteenth calendar day after the first day of classes.

B. REFUND SCHEDULE—ARMED SERVICES

One hundred percent refund of tuition and fees will be granted to students entering the armed services before earning degree credit in any semester, upon submitting notice in writing of withdrawal accompanied by a certified copy of enlistment papers.

C. SPECIAL FEES

The following special fees are non-refundable: application fee, program enrollment fee, late registration fee, graduation fee, replacement of lost ID card fee, academic evaluation fee, portfolio assessment fee.

D. STUDENTS COVERED

For purposes of the refund policy outlined above, an individual is considered a student when he or she has registered and paid, in part or full, either by cash or by obligation, by the first day of class.

E. PUBLICATION OF PAYMENT AND REFUND POLICIES

All colleges will insert in their college catalogs and brochures the information concerning tuition payment and refunds contained in this policy.

F. SPECIAL WAIVERS

College presidents are authorized to modify the tuition refund policy for specific students on a case by case basis under the following extenuating or extraordinary circumstances: severe illness documented by a doctor's certificate; erroneous advisement by the college; and military transfer. Other extenuating or extraordinary circumstances may also be considered upon written request submitted by a college president to the Board president. Exceptions which should not normally be considered include change in job, normal illness, and poor decision or change of mind by a student.

III. Extension Account Credit Courses

A student who withdraws by the last business day before the first class meeting of the course(s) is entitled to a full refund of all tuition paid. A request for withdrawal must be received by the president or his/her designee no later than the end of the last regular business day of the College before the first meeting of the course(s).

A student reducing his or her extension account course load will be entitled to a full refund of tuition paid, appropriate to the course(s) dropped, provided the request for refund is received by the president or his/her designee no later than the end of the last regular business day of the College before the first class meeting of the course(s).

No refund will be made after the first class meeting of the course except in cases of serious illness or other extraordinary circumstances, at the discretion of the college president or his/her designee. If a class is canceled, a full refund of extension account course fees will be made.

IV. Refund Policy for a Complete Withdrawal from Courses for Students Participating in Federal Title IV Student Aid Programs

RETURN OF TITLE IV FUNDS:

In accordance with Federal regulations, beginning July 1, 2000, financial aid eligibility will be recalculated for all Title IV* recipients who completely withdraw, drop out, are dismissed, or take a leave of absence prior to completing 60% of the semester.

The recalculation is based on the percent of EARNED aid using the following formula:

Percent earned = Number of days completed up to the withdrawal date** divided by the total days in the semester.

Federal financial aid is returned to the Federal Government based on the percent of unearned aid using the following formula:

Aid to be returned = (100% minus the percent earned) multiplied by the amount of aid disbursed toward institutional charges.

Of the aid to be returned, the school pays the lesser of the Title IV aid disbursed minus (the percentage of Title IV aid earned multiplied by the amount of Title IV aid disbursed or that could have been disbursed) OR the amount of institutional charges multiplied by the percentage of

Title IV aid unearned. The student may be responsible for returning a pro-rated percentage of the difference between the total unearned Title IV aid to be returned minus the amount of unearned Title IV aid to be returned by the school. The student is also responsible to repay the institution the amount the institution returned to the Federal Government. Failure of the student to return the amount owed will result in an overpayment, which will block any future financial aid disbursements at any institution until the overpayment is resolved.

*Title IV Aid includes Federal PELL Grant, Federal SEOG Grant, Federal Direct Stafford Loans (Subsidized and Unsubsidized), and Direct PLUS Loans.

**Withdrawal Date is defined as the actual date the student began the institution's withdrawal process, the student's last day of recorded attendance, or the midpoint of the semester for a student who leaves without notifying the institution.

Samples of the calculations are available upon request in the Financial Aid Office.

ACCIDENT INSURANCE

Enrolled students are carried automatically by group accident insurance while they are in class or attending a college function. Students may purchase 24-hour accident and sickness insurance through this policy. Students who wish to inquire about health insurance should contact the Dean of Students Office 860.253.3020.