

Student Services

COUNSELING SERVICES

The College's counseling staff offers personal assistance with those concerns that may affect a student's ability to find academic success. Transfer, adjustment, and career counseling as well as academic advising are available to students. It is our goal to offer referral resources and other supportive services, so that greater academic success may be realized.

PERSONS WITH DISABILITIES

Asnuntuck Community College is committed to providing an equal educational opportunity and full participation for qualified students with disabilities in accordance with the Americans with Disabilities Act of 1990 (ADA) and section 504 of the Rehabilitation Act of 1973. The College strives to provide equality of access through academic adjustments, auxiliary aids and services determined to be appropriate to address those functional limitations of the disability which adversely affect educational opportunity.

The Board of Regents for Higher Education and all of the colleges under its jurisdiction are committed to the goal of achieving equal educational opportunity and full participation for people with disabilities in the community colleges. To that end, this statement of policy is put forth to reaffirm our commitment to ensure that no qualified person be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any program or activity on a community college campus.

The Board recognizes that a physical or functional impairment is a disability only to the extent that it may form a barrier that prevents full participation in valued experience, activity, or role. Higher education is therefore especially important to people with disabilities, since it aims to increase every student's access to valued experience, activities, and roles. Improving access for students and employees means removing existing barriers that are physical, programmatic, and attitudinal; it also means taking care not to erect new barriers along the way.

The efforts of the community colleges to accommodate people with disabilities should be measured against the goals of full participation and integration. Services and programs best promote full participation and integration of people with disabilities when they complement and support, but do not duplicate, the regular services and programs of the College.

This statement is intended to reaffirm the Board's commitment to affirmative action and equal opportunity for all people and in no way to replace the Equal Opportunity Policy Statement.

STUDENT DISABILITIES SERVICES

We welcome students with disabilities and seek to provide opportunities for a positive college experience. Notification of a disability, with supporting documentation, should be submitted to the Coordinator of Student Disability Services in order to determine appropriate and reasonable services, academic adjustments and implementation. Individual services are consistent with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act and are provided to each eligible student. Requests accompanied by appropriate documentation can be submitted at any time. Students with disabilities are advised to contact Interim Associate Director of Human Resources, Cheryl Cyr, Section 504/ADA Coordinator, ccyr@asnuntuck.edu (860) 253-3045.

For more information on Student Disability Services including an overview of disability services, the roles and responsibilities of the Coordinator of Student Disability Services, the student, and faculty, please visit our website at <http://www.asnuntuck.edu/disabilityservices>.

VETERAN EDUCATIONAL BENEFITS

Veterans and Connecticut National Guard members who are eligible for State of Connecticut and/or Veterans Administration Education Benefits must see the Financial Aid Office each semester in order to be certified for their entitlement. Educational assistance is available from the Veterans Administration under the following programs:

- Chapter 30 The Montgomery GI Bill
- Chapter 31 Veterans Vocational Rehabilitation
- Chapter 33 Post 9/11 GI Bill
- Chapter 35 Survivors and Dependents Education
- Chapter 1606 Selected Reserve Program
- Chapter 1607 (REAP) for Reserves and Guard members – activated after 9/11/2001.

For returning active duty, National Guard and Reserve Service members, visit the Department of Veterans Affairs website at www.gibill.va.gov for specific information regarding VA Education Programs. To apply for educational benefits, use the "Apply for Benefits" tab or call the toll-free telephone number 888.442.4551 to reach an Educational Case Manager.

Connecticut Veterans Tuition Waivers

State statutes provide that tuition at Connecticut public colleges and universities may be waived for:

- any Connecticut resident who is a dependent child or a surviving spouse of a member of the Armed Forces killed in action on or after September 11, 2001 who was a Connecticut resident; and
- state residents who are dependent children of a person whom the Armed Forces has declared to be either missing in action or a prisoner of war while serving in the Armed Forces after January 1, 1960.

College costs other than tuition - such as for books, student activity and course fees, parking and room and board - are not waived. When applying for admission or registering for courses, bring a copy of your separation paper (Form DD-214). Waivers may be reduced by the amount of education reimbursement you may receive from your employer.

Tuition Waivers are for credit courses during the Spring and Fall semesters ONLY and are not provided for Summer Session, Winter Intersession, or Continuing Education/Credit-Free Courses.

How to Qualify

To be eligible at a public college or university, veterans must:

- be honorably discharged or released under honorable conditions from active service in the U.S. Armed Forces (U.S. Army, Navy, Marine Corps, Air Force and Coast Guard). National Guard members activated under Title 10 of the United States Code are also included.
- have served at least 90 cumulative days active duty in time of war (see Periods of Service) except if separated from service earlier because of a federal Department of Veterans Affairs (VA) rated service-connected disability; or the war, campaign or operation lasted fewer than 90 days and service was for the duration.
- be accepted for admission at a Connecticut public college or university.
- be domiciled in Connecticut at the time of acceptance, which includes domicile for less than one year.

Periods of Service

Those who served in the following manner may qualify for benefits:

- Active duty for at least ninety (90) days:
- World War II - December 7, 1941 to December 31, 1946
- Korean Hostilities - June 27, 1950 to January 31, 1955
- Vietnam - February 28, 1961 to July 1, 1975

- Persian Gulf Era (August 2, 1990 - a date to be determined by Presidential proclamation or federal law - Operations Desert Shield and Desert Storm, Enduring Freedom (Afghanistan) and Iraqi Freedom are included in this category).

OR, Engaged in combat or in combat support role in the:

- Lebanon Conflict - July 1, 1958 to November 1, 1958
- Peace-keeping Mission in Lebanon - September 29, 1982 to March 30, 1984
- Grenada Invasion - October 25, 1983 to December 15, 1983
- Operation Earnest Will - July 24, 1987 to August 1, 1990
- Panama Invasion - December 20, 1989 to January 31, 1990

STUDENT SENATE, ACTIVITIES

The following organizations form the basis for student activities at Asnuntuck. Students are encouraged to become active members of these organizations.

STUDENT SENATE

The Student Senate helps students shape decisions that affect their education and experiences while they develop leadership skills.

"Our goal as the Student Senate is to serve and represent the student body of Asnuntuck Community College. In addition, the Senate promotes good citizenship and harmonious relationships with the College community. The Senate also provides students with opportunities to participate in leadership and college governance."

The Senate helps to promote extracurricular activities, various student groups, seasonal student functions, fundraisers and improvements to the school. We also represent the student body in assorted committees, including the Curriculum and Standards Committee, the College Council, and the Asnuntuck Community College Foundation.

Members should have the drive to help and represent their fellow students, work together as a team and display the ability to be a leader on and off campus."

Students who are interested in starting a new club should organize a group of at least five additional students interested in the same club. Once the students

are organized, they should contact a full-time faculty, staff or administrator about becoming their group advisor. A Club Recognition Form and Budget Request Form will need to be completed and submitted to the Student Senate. For forms and other information, please contact Sherry Paquette at 860.253.1206 or spaquette@asnuntuck.edu.

*Clubs vary from year to year depending on student interest. Recent clubs have included:

- Business Club
- Gay-Straight Alliance
- Human Services Club
- Origami Club
- Poetry Club
- Society of Medieval Arts and Combat
- Veteran Society
- Criminal Justice Fitness Club
- APAC - Asnuntuck for Prevention & Change
- Men's Basketball Club
- Robotics & Electronics Club
- Volleyball Club
- Non Traditional Students Club
- Art Club
- Student Activities Club

STUDENT ID CARDS

The Information Center provides photo ID services for the College during its regularly scheduled hours. Students are required to obtain their ID card at the time of admission. Continuing students can obtain an ID verification sticker at the Information Center. ID cards will be needed to use school computers, to obtain a copy of their schedule, and to attend activities on campus. Students are required to wear their ID cards in a visible location while on campus and present them for identification when requested by a faculty/staff member or security guard. The College will provide a lanyard/clip for students to use to display their ID.

STUDENT ACTIVITIES

The Student Activities Club coordinates an ongoing schedule of activities for the Asnuntuck community. Committee members choose, plan and promote social activities, parties, concerts, etc. The Activities Committee welcomes participation, new members, and ideas. If you are interested in joining, please contact Sherry Paquette at 860.253.1206 or spaquette@asnuntuck.edu.

PHITHETA KAPPA - HONOR SOCIETY

Phi Theta Kappa is a national honor society for community college students. The society recognizes those students who have achieved academic excellence. Membership provides opportunities for leadership, involvement in college and community service, and stimulation for continuing academic excellence. For more information, contact Michelle Coach at 860.253.3141, Heather D'Orlando at 860.253.3103, or Cheryl Turgeon at 860.253.3113.

CHILDREN'S READING ROOM/FREE CHILD CARE

The Children's Reading Room is a free childcare service offered to registered students, staff & faculty at Asnuntuck Community College. Established in 1974 by the Director of the Women's Center, the Children's Reading Room

remains a unique service exclusive to Asnuntuck. The Children's Reading Room functions on a Cooperative Basis. Each parent is required to volunteer two hours per week regardless of how much time they utilize the service or their child during the week.

Parents can leave their child while they attend classes, do research, computer work, study, do homework, or any other educational needs while on campus. The Children's Reading Room is funded by the Student Government, which is the reason we can offer this "priceless" service for free.

Children registered for the Reading Room are exposed to many developmental and age appropriate activities. In a safe, relative and encouraging environment the children develop 32 their social, motor and literacy skills, which help in their daily lives and educational development. Child Requirements:

The Children's Reading Room is open to children 3 years and older. All children must be pre-registered with proof of immunization and birth certificate required.

For more information or to register your child contact 860.253.3040